

Child Traveling Overseas: Information Checklist

Child's Basic Information

Please complete this form if you require Travel Assistance or Technical Assistance on traveling abroad. Please send the completed form to question@iss-usa.org

Child's Name	Date of Birth	<input type="checkbox"/> M <input type="checkbox"/> F Sex
Who has LEGAL custody of the child	Who has PHYSICAL custody of the child	
Email	Phone	Email Phone
Address	Address	
City, Province/State, Postal Code	City, Province/State, Postal Code	
What citizenship does the child hold (list all)		

Medical Information

Does the child currently take any medications? Yes No

Do you have a sufficient supply of all medications the child needs? Yes No

If yes, list and include information about dosage and instructions for using/taking the medication:

Are there any behavioral, mental health, physical limitations or other special considerations that need to be considered when traveling with this child?

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Trip information: On the Ground

ISS-USA can assist with services in country. These must be requested at least 6 weeks prior to departure

Will the child, or the person traveling with the child need a translator?

Yes No

Will the child or the person travelling with the child need any special accommodations upon arrival (wheelchair for example)?

Yes No

Will the person traveling with the child accompany her/him to the final destination?

Yes No

If not, will you need a social worker to take the child to her/his final destination in the foreign country?

Yes No

Will the person traveling with the child accompany her/him to the final destination?

Yes No

If not, will you need a social worker to take the child to her/his final destination in the foreign country?

Yes No

Documents to bring

Passport

Birth Certificate

Medical Records

Visas

School Records

Prescriptions for any medications

Trip Information: TO WHERE is child traveling

Country/ies to which child is traveling

Cities/Towns to which child is traveling

Purpose of the trip

How many days will the child be out of the country?

Do you need any assistance upon arrival?

Yes

No

If Yes, you can request travel assistance from ISS-USA.

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Trip Information: WITH WHOM is the child staying

Name of the person/people with whom the child will STAY

Relationship to the child

Phone Number

Alternate Phone Number

Address

City, Province/State, Postal Code

(If child will be STAYING in multiple places, please list all people with whom the child will stay.)

Name of other person/people with whom the child will STAY

Relationship to the child

Phone Number

Alternate Phone Number

Address

City, Province/State, Postal Code

(If child will be VISITING with multiple people, please list all people with whom the child will visit)

Name of other person/people with whom the child will VISIT

Relationship to the child

Phone Number

Alternate Phone Number

Address

City, Province/State, Postal Code

Name of other person/people with whom the child will STAY

Relationship to the child

Phone Number

Alternate Phone Number

Address

City, Province/State, Postal Code

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Trip information: Travel Logistics

- Is this travel for placement? Yes No
- Does the child have a passport? Yes No
- Does the child have a visa? Yes No N/A
- Is the visa sufficient for the length of time the child will be staying in the country? Yes No N/A

What is the date of departure from the US? Day Month Year

(If for visitation) What is the date of return to the US? Day Month Year

Please provide other pertinent travel information:

Will this child be traveling alone? Yes No

If Yes, Name of person who will greet this child at point of entry

Relationship to the child	Phone Number	Alternate Phone Number
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If No, Name of person who will escort the child

Relationship to the child	Phone Number	Alternate Phone Number
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Does this person have appropriate legal documents to exit and re-enter the United States AND to enter and exit the foreign country?

Yes No

Are all travel documents valid for the entire time the person(s) will be in the foreign country?

Yes No

Does the person traveling with the child require assistance with ground transportation, translation services, medical escort, or other help upon arrival at the airport?

Yes No

If Yes, you can request travel assistance up to 6 weeks in advance of travel

Please specify the assistance needed